

Applying for an extension of time to pay

1. Complete the relevant form.
2. Attach any necessary supporting documents.
3. If your application is refused, you could appeal that decision, or look at other options for dealing with the fine.

If you receive a parking or traffic fine and you are not able to pay it immediately, you can apply for more time to pay the fine (up to a maximum of 6 months). Under this option you can be given longer to save to pay the fine in full. If you prefer, you can also pay a fine by installments – see our ‘Apply to pay by installments’ factsheet. Installment plans are not time limited.

You have **28 days** from when you receive a fine to apply for an extension of time. You can still apply after 28 days but you may be issued with a reminder notice and receive a \$34 reminder notice fee. After **56 days** have passed your licence may be suspended, and if you apply for an extension of time you may have to provide good reasons as to why you did not apply in time.

Your request for an extension of time should include:

- the fine number(s) and the date that you received the fine notice(s);
- your name, address and contact number;
- your driver’s license number and state; and
- the length of time requested for an extension (the maximum is 6 months).

The process

<p>Parking infringement</p>	<p>Download the relevant form from: http://www.rego.act.gov.au/_data/assets/pdf_file/0016/603313/31009i-application-for-extension-of-time-to-pay.pdf</p> <p>Send the form by post, fax or email:</p> <p style="text-align: center;">Parking Review Office, PO Box 582, Dickson ACT 2602</p> <p style="text-align: center;">Fax: (02) 6207 7107</p> <p style="text-align: center;">Email: parkingreview@act.gov.au</p>
<p>Traffic camera infringement</p>	<p>Download the relevant form from: http://www.rego.act.gov.au/_data/assets/pdf_file/0003/603327/31004i-Application-for-extension-of-time-to-pay-29112013.pdf</p> <p>Send the form by post or fax:</p> <p style="text-align: center;">Chief Police Officer, PO Box 582, Dickson ACT 2600</p> <p style="text-align: center;">Fax: (02) 6207 7287</p>
<p>Traffic infringement issued by police</p>	<p>Complete an online form: https://form.act.gov.au/smartforms/landing.htm?formCode=113 1</p> <p>Or, print and complete the form located at www.police.act.gov.au/~media/act/pdf/tin-ext-form.ashx and post, fax or email it to:</p> <p style="text-align: center;">Chief Police Officer, GPO Box 2208, Canberra ACT 2601</p> <p style="text-align: center;">Fax: (02) 6245 7419</p>

The material in this fact sheet is intended as a general guide only. Readers should not act on the basis of any material in this publication without first getting legal advice about their particular situations.

If you would like more information, please contact Street Law on 1800 787 529 or info@streetlaw.org.au. Street Law is a program of Canberra Community Law Ltd

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